

SHHS XC Boosters

Meeting Minutes

April 4, 2014

Date: Friday, April 4, 2014

Location: SHHS Cafeteria

1) Call to Order

- The meeting was called to order at 6:08pm by Vicki Hubert

2) Roll Call

- The following people were in attendance:

Kym Charles
Ann Fleckenstein
Ed Hausman
Vicki Hubert
Ginny Shipley
Coach Adam
Coach Brockett

3) Adopt Agenda

- The agenda was amended to say "Adopt Minutes 2/20/2014". Ann motioned that the agenda be accepted as amended. Second by Kym. Agenda approved as amended.

4) Adopt Minutes

- The meeting minutes from February 20, 2014 were approved via email.

5) Treasurer Report

- Ginny recreated 2013 Checkbook Registry and Balance Sheet based on bank records. January and February Registries have been created. Vicki cosigned the statements. Ginny gave the treasurer's report, and it will be added to the XC website. The March Statement has not been received from the bank yet but once received will create the quarterly Balance Sheet and post it on the XC website.

6) General Membership Communication

- Parents have questions about the booster club. Vicki will send out a communication to the XC parents letting people know that the Booster Club Board of Directors has been meeting and that minutes are posted on the XC website. Also, the communication will reiterate where the money from Fundraisers (concessions) is being used for.

7) Baseball and Track Concession

- Volunteers: Broyles and Cardinal Park volunteer spots are filled. Sending another note out to Track parents to fill Track concession spots, particularly the big Track Meet Easter weekend.

- Profit Use: Since the Disney race is the second weekend of Fall Break, Coach Brockett is looking for other alternative venues for the Fall Break trip.
- JV and Varsity Baseball Concession volunteers can decide whether to use the earnings for cross-country summer camp or to help with extra expenditures for the fall trip.

8) Locker Room Donations

- Last meeting agreed to get shower mats for the locker room. Adam will get exact measurements to Vicki so purchase can be made.

9) Team Needs

- Verified that 25 equipment bags, authorized to purchase by XC Booster Club, were ordered last fall and reimbursed by XC Booster Club.
- Coach Brockett ordered new boys uniforms. Track uniforms are the same as XC uniforms, so can use for both. Will order a team T-shirt, a senior T-shirt. Need more boys' warm-ups. XC Booster supplements what is needed.
- Everyone likes the Player Pack purchases, but want to give the parents a wider window to purchase. Can kick off the Player Pack in July, and then close it mid-August. Purchases are not delivered until several weeks after close out date.

10) Upcoming Events

- Ramey Fundraiser. We'd like to do this again, maybe earlier in the fall? Ed Housman will check on coordinating this with Mike Rabbits and Coach Edwards (Baseball). We will include Ramey as a sponsor for Bluegrass XC Meet.

11) SSO's Meeting – Cross Training

- SSO is School Sponsored Organization. All board members were given the slides from the meeting. The following are highlights of the 4 hour meeting that Vicki and Kym attended:
- Without having detailed knowledge, our booster club pulled together within the rules and we have filed our charter by the April 1 deadline.
- Charter: We received a waiver for the \$100 fee from Science Hill bookkeeper, Diane Marable, and signed by Principle Melony Riden-Bacon. Our charter was submitted. We will renew our charter annually and there is an annual fee beginning 2015. In order to renew, we submit our annual report.
- Annually the booster club must file taxes, Form 990-N, beginning next year for 2014.
- All money for the booster club must go to all team athletes
- All parents and athletes are given the opportunity to volunteer for concessions, so we are ok with that rule.
- All fundraising must come to us in a sealed envelope with the athlete's name on it. (We started this last fall.)
- No coaching compensation or gifts may be funded by the booster club. If we do this, must be done outside of the Booster Club.

12) New Business

- Open discussion on potential XC Meet events for the "big trip". Still looking at options that might include a Florida leg.

13) Adjournment

- Vicki adjourned the meeting at 7:18pm.

Prepared by: Ann Fleckenstein